

## **KEEP GRAPEVINE BEAUTIFUL AGENDA**

**Board of Directors Meeting – Monday, April 4, 2016, 6:30 p.m. at The REC**

1175 Municipal Way, Grapevine, TX 76051

- I. Call to Order**
- II. Introduction of Guests**
- III. Approval of Minutes**
- IV. Financial Report** - Cas Findlay
- V. Board/Committee Reports** - reports submitted by individuals were combined into one document and sent out to the Board prior to the meeting.
- VI. New Business/Discussion Items**
  - a. Form Stack Account: 1) pay month-to-month, \$39/month with 14 day free trial or 2) pay for a full year up front and get 2 months for free (\$390 total)
  - b. Texas Trash Off and EPIC Earth Day events coordination – Cindy Harris
  - c. Chick-fil-A Environmental Event coordination – Ray Ramon
  - d. Other business or items to discuss
- VII. Adjourn**

## KEEP GRAPEVINE BEAUTIFUL BOARD MEETING MINUTES

Monday, March 7, 2016, 6:30 p.m. at The REC

1175 Municipal Way, Grapevine, TX 76051

### I. Call to Order

In attendance: Lori Clark, Dave Buhr, Ray Ramon, Raj Rapaka, Rusty Walker, Jimmy Brock, Kathy Nelson

Absent: Cas Findlay

### II. Introduction of Guests - Kim Mote (Texans for Clean Water, Ex. Dir) and Cindy Harris, Volunteer Services Liaison with the City.

### III. Approval of Minutes – Rusty Walker motioned to approve February Meeting Minutes and Ray Ramon seconded the motion. Minutes approved unanimously.

### IV. Financial Report Cas Findlay - absent

### V. Board/Committee Reports – reports submitted by individuals were combined into one document and sent out to the Board prior to the meeting.

a) Raj Rapaka – list of donors is complete populated by pay pal (45 entries); subscription mode; and write up for each even.

b) Dave Buhr – announced that the Parks and Recreation Department was awarded the Gold Medal by the Texas Parks and Recreation Society in addition to Facility Design and New Program Award.

### VI. New Business/Discussion Items

a) Board Member/Committee Chair status – Lori Clark

i. Committee member recruitment – would like to have three members per committee.

b) Website update and revisions – Lori Clark,

i. Try to implement Google analytics with Travis's assistance

ii. Decision was made to keep YouTube but disable the link from the website for now.

c) Introduction of Cindy Harris, Volunteer Services Liaison – Kathy Nelson

i. Texas Trash Off and EPIC Earth Day events – Cindy Harris

- TTO will be held on April 9 from 8-11am to include litter cleanup at designated parks and restoration projects for some of the lake parks. Focusing on group participation from businesses, corporations and community organizations.

(Minutes continued)

- EPIC will be held on April 16 from 8-12am at the Botanical Garden highlighting local businesses and resources to help citizens become more environmentally aware and to make a few changes in their daily routines that would use less resources.
- Cindy asked for the board to decide between reusable water bottles and reusable hand bags for KGVB marketing purposes. The motion was made by Raj Rapaka to purchase reusable bags at a minimum of 400 at a maximum about of \$1,000 Raj. Rusty Walker seconded the motion and the motion carried unanimously.

**d) Household Hazardous Waste & KGVB coordination – Ray Ramon**

- Raj will pick up tacos from Burritos Locos
- Need a few more volunteers for the event – Lori Clark and Raj Rapaka will attend with Cindy Harris

**e) Chick-fil-A Environmental Event – Ray Ramon**

- Tentatively March 19 but postponed until April 30
- City of Plano has done much work with the schools regarding environmental education and would like for KGVB to see how we can facilitate such a partnership.

**f) Community Gardens (specifically discuss potential partnerships with GRACE and Grapevine Community Outreach Center) – Kathy Nelson**

- GRACE Community Garden activity day is March 19 from 9-11am located at 837 East Walnut Street.
- The board was in agreement to support GRACE's activity days but would like to discuss the development of formal partnerships with GRACE and the Community Outreach Center at a later date with regards to community gardens.

**g) Other business or items to discuss - none**

**II. Adjourn:** Dave Buhr motioned to adjourn the meeting and Rusty Walker seconded the motion. Motion carried and meeting was adjourn at 8:11pm.

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Minutes recorded by: Kathy Nelson, Executive Director

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Board Approval

BOARD MEMBER & COMMITTEE REPORTS  
FOR  
APRIL 4, 2016 BOARD MEETING

President

- 1) Website updates/maintenance/cleanup continues; in process of resolving issues with contact/volunteer/board leadership/membership forms not forwarding to correct emails.
- 2) Will be contacting 2 individuals who expressed interest in board positions within past 9 months to see if still interested.

Would like to request board action on one thing:

The KGV B Formstack account had lapsed so we lost accessibility to content, most notably the Sustain the Vine questionnaire. A few other items were lost but I'm not that familiar with them so not sure how valuable they are. I've confirmed that all content still exists, so we just need to sign up for one of the existing account options and pay up to recover it. 2 options:

- 1) pay month-to-month, \$39/month with 14 day free trial
- 2) pay for a full year up front and get 2 months for free (\$390 total)

I propose paying month-to-month for up to 6 months to allow time to access our info, Cindy to be able to evaluate how this platform could work as a volunteer database, us to consider whether we could replace the existing webforms with this and get data more effectively, etc. That falls just under the \$250 threshold, but since it's a recurring expense and not line-itemed in the budget, wanted to get input in case there's preference to go ahead and go for the full year.

Vice President/Park Board Liaison

- 1) Next Park Board Meeting is April 21
- 2) Opening Day for Grapevine Baseball and Softball Assoc. was 3/26
- 3) The new Sunshine Harbor Park is near completion
- 4) Trawick Pavilion is now open for rentals
- 5) 3,000 attended Nash Farm Easter Egg hunt
- 6) The Rec Pool hosted a water safety event, April Pools Day

Sustainability Chair

- 1) Got content from a Sustain the Vine participant for a newsletter highlight
- 2) Sent EPIC exhibitor invitations to Sustain the Vine participants fitting EPIC exhibitor criteria

Recycling Chair

- 1) Food for HHW event on March 26 is secured. **Burritos Locos** provided breakfast tacos. Raj and/or Lori picked them up and handed out to guests of the Recycling event.

(Reports continued)

- 2) Chick-fil-A has agreed to have Children's Recycle Day in their store on April 30. The recycling teacher from Cannon Elementary, Alejandra Paniagua, will not be able to attend. Need to lay out a format for the event.

#### Park Maintenance Liaison

- 1) Lake level as of 3-29-16 +10.00' above normal
- 2) Lots of debris being left around shore line
- 3) dOG Softball field #3 out of water and back in Use
- 4) OG Soccer fields are also out of the water. We will start field clean-up process soon. Lots of debris in and around the fields, parking lots, plant material in parking lot islands all messed up.
- 5) OG Soccer Playground is closed with temporary fencing. It will be moved next to shade pavilion on west side of complex in the near future
- 6) OG Soccer RR should be getting back up and running in the next couple of weeks
- 7) OG BB GBSA season started 3-26-16
- 8) GSSA Soccer season in full swing
- 9) Installing additional post and cable along OG Loop Nth both sides of the road. Help control off-roading in these areas
- 10) All trails around the lake are back open (Except Horseshoe trail, Snakey)
- 11) Sunshine Harbor New Playground being worked on. Expected completion date mid April
- 12) Starting cleanup process at Vineyards campground. Opening Date has yet been determined

#### Executive Director

- 1) Don't Mess with Texas Trash Off, April 9 from 8-11am: Currently we have 120 volunteers signed up to work in Meadowmere Park, Vineyards Campground, Katie's Woods, Parr Park and Bear Creek Park. If 160 or more volunteers sign up then Lake View and Acorn Woods parks will be made available for cleaning and restoration.
- 2) EPIC Earth Day, April 16 from 8-12pm at the Botanical Gardens: Currently we have 20 vendors, four demonstrations and two ongoing craft activities, in addition to a performing Clown. There will be concession food available including a roving popsicle cart.
- 3) During the Board Meeting I would like to coordinate Board Member involvement in both events and answer any question you may have. Cindy Harris will be leading these efforts.